



## *A Taste of Arlington 2019*

### **VENDOR APPLICATION**

The Arlington Chamber of Commerce is pleased to invite you to participate as a vendor at the 2019 *A Taste of Arlington* on Sunday, April 7, from 5:00 pm until 7:00 pm at Arlington High School in Arlington, TN.

Last year's event was very successful, and we are glad to be able to support our Arlington area restaurants by providing a showcase for your menus. Once again, we plan to advertise the event in *The View 38002*, *Arlington-Lakeland Shop Local*, displays and posters around town, Facebook, and possibly other media channels. Proceeds will support the Chamber's ongoing efforts in the community; and the Northeast Shelby County Kiwanis will hold a silent auction at the event and retain all proceeds from the auction.

This year's event will once again include bragging rights awards for "Best of Show," "Best Dessert," and "Best Booth." These awards will be promoted in media after the event.

*This from a 2015 participant: "The Arlington Chamber helped provide my small business the visibility I needed to gain traction in the community. Winning the award for "Best Dessert" at the 2015 A Taste of Arlington significantly increased my business as people came to check out our menu. Thanks for the support!" – Bettye Milton, owner, Sling Shot Charlie's Family Restaurant*

If you are interested in participating, complete the attached form and return it to the Chamber (the Chamber will submit to the Health Department). Please respond before February 12, 2019 to receive the full advertising benefit. Once your application is accepted, you will receive confirmation and additional details via e-mail or regular mail.

We look forward to your prompt response and consideration of this invitation. If you have any questions, please e-mail [info@arlingtontnchamber.com](mailto:info@arlingtontnchamber.com) or call (901) 652-0312 or the Chamber Office at (901) 867-0545.

#### Requirements:

1. Complete and return the attached vendor application to the Arlington Chamber of Commerce. Please e-mail a high-quality jpg of your logo to [info@arlingtontnchamber.com](mailto:info@arlingtontnchamber.com) for use in promotions.
2. Participants should expect to provide a sample of food to **up to 450 people**. Participants will be responsible for providing any needed utensils, plates, or other containers. **Participants must use disposable serving utensils OR provide their own 3-basin washing system. Food vendors must use gloves and hats/hairnets when serving (per the Shelby County Health Department).**
3. **BOOTH SIZES:** All vendor spaces will be approximately 10'x10' with pipe and drape. Vendors will be supplied one (1) eight-foot table and cover.
4. **ELECTRICAL POWER:** Electrical power is **not** available. An area is available outside the venue for gas grills to warm food. Please let us know if you need to be located near the exit to use a gas grill.
5. Participants will be responsible for setting up on time, staying through the entire event, and cleaning up their space afterwards. Participants who do not adhere to these requirements may be ineligible to participate in future events.
6. **NOTE:** All vendors are responsible for obtaining any and all necessary business licenses (over and above the Shelby County Health Dept. Temporary Event Application, which the Chamber will submit), and for the payment of any taxes due and for strict adherence to all rules and regulations of State and County Government, the Town of Arlington, Arlington Fire Department, Shelby County Health Department and the rules and regulations of any other governing authorities. Food vendors must obtain any needed food service permits and may be subject to an inspection by the Shelby County Health Department.



2019 A Taste of Arlington  
VENDOR APPLICATION

This year, the Shelby County Health Department is requiring temporary events to submit applications for all food vendors. We **MUST** have the completed application returned to the Chamber by March 29. The Chamber will submit all the applications at one time, and the Chamber will pay the \$30 application fee for all vendors. (If you pull out of the event after we have paid the application fee, you will need to reimburse the Chamber for your application fee.)

Please do NOT mail the application to the Shelby County Health Department. We will take all the applications as a group with the payment of the application fee.

Mail to: Arlington Chamber of Commerce, PO Box 545, Arlington,  
TN 38002

OR

E-mail to: [tonia@arlingtontnchamber.com](mailto:tonia@arlingtontnchamber.com)

Please keep a copy of this application for your records.

I agree to adhere to the requirements of the 2019 A Taste of Arlington.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

***We look forward to your participation at this community event!***



LEE HARRIS  
MAYOR

# SHELBY COUNTY HEALTH DEPARTMENT

ALISA R. HAUSHALTER, DNP, RN, PHNA-BC  
DIRECTOR

HELEN MORROW, MD, MPA  
HEALTH OFFICER



**Public Health**  
Prevent. Promote. Protect.

## TEMPORARY EVENT APPLICATION FORM

APPLICATION MUST BE SUBMITTED A MINIMAL OF TWO BUSINESS DAYS  
BEFORE THE START DATE OF THE EVENT

### SPECIAL EVENT INFORMATION:

Title: A Taste of Arlington  
Location: Arlington High School Rotunda, 5475 Airline Road, Arlington, 38002  
Date(s): Sunday, April 7, 5:00-7:00 pm  
Start Time: 5:00 pm

### FOOD EXHIBITOR, PLEASE ENTER THE FOLLING INFORMATION:

Company Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State and Zip: \_\_\_\_\_  
Contact Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

### WHAT WILL YOU BE SAMPLING/SELLING?

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### SELECT ONE OF THE FOLLOWING:

**PACKAGED GOODS \$11.25\_\_\_\_\_ OR EATING/DRINKING \$30.00\_\_\_\_\_**

**CASH (ACCEPTED IN OFFICE ONLY)** CHECKS, MONEY ORDERS, CREDIT/DEBIT CARDS (VISA, MASTER CARD OR DISCOVER) OR CASHIER'S CHECKS ARE THE ONLY METHODS OF PAYMENT ACCEPTED. PLEASE MAKE PAYABLE TO THE SHELBY COUNTY HEALTH DEPARTMENT.

Mail from with payment to:

SHELBY COUNTY HEALTH DEPARTMENT  
ENVIRONMENTAL HEALTH AND FOOD SAFETY  
c/o PERMIT OFFICE  
814 JEFFERSON AVE ROOM 503  
MEMPHIS, TN 38105



**REMEMBER...**  
Send your completed  
application to the  
Chamber.

Mission

*To promote, protect and improve the health and environment of all Shelby County residents.*

814 Jefferson Avenue ♦ Memphis, TN 38105 ♦ 901 222-9000 ♦ [www.shelbytnhealth.com](http://www.shelbytnhealth.com)